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From: Salem, Sharon (DPH)
Sent: Tuesday, December 28, 2010 2:04 PM
To: Hanchett, James (DPH)
Subject: FW: Snow day

From: Dooley, Jacqueline (DPH)
Sent: Tuesday, December 28, 2010 1:57 PM
To: Dooley, Jacqueline (DPH); DPH-DL - HSLI-All-Staff
Subject: RE: Snow day

If you were previously scheduled for a holiday, personal day, vacation day, comp day or sick day on 12/27, you must still use one of those days. You are not eligible for the SNO day as you were scheduled to be off.

From: Dooley, Jacqueline (DPH)
Sent: Tuesday, December 28, 2010 12:00 PM
To: DPH-DL - HSLI-All-Staff
Subject: FW: Snow day

Here is the official ruling from HR on yesterday's snow day if you **were not** scheduled to work.

From: Marinucci, Cecilia (DPH) [<mailto:Cecilia.Marinucci@state.ma.us>]
Sent: Tuesday, December 28, 2010 11:47 AM
To: 'Dooley, Jacqueline (DPH)'; Borne, Deborah (DPH); Borne, Alan (DPH)
Subject: Snow day

1. Dec 27th Snow Storm

Employees who were on an approved paid leave (e.g. Holiday, Vacation Leave, Personal Leave, Sick Leave, or Compensatory Time) on **December 27th**, or any part of the day shall be charged with that paid leave as previously requested and approved. Employees directed not to report to their workplace shall have their time reported as "SNO". Employees who worked the day are **not** entitled to compensatory time or any other additional compensation.